



L.O.V.E. Awards Nomination Guidelines

I. Objective

This L.O.V.E. Awards Nomination Guidelines provides instructions to SalesLabX team members on how to participate in the monthly L.O.V.E. Awards.

II. About the L.O.V.E. Awards

L.O.V.E. stands for Living Our Values Everyday! Our SLX core values are at the heart of the org – not only do they help define our culture and are what makes us unique, but they also light the way for our team. They help us make intentional decisions, and give us a shared cause to work towards! When consistently practiced, others in our realm can see these values at work in what we do, and what we stand for. As such, the SLX L.O.V.E. Awards is open to all team members! The goal is to show appreciation and recognition for those who exemplify what it means to truly live our core beliefs every day.

Nomination Guidelines

Each month, SLX team members have the opportunity to nominate up to 3 SLX team members for going above and beyond in living our core values!

- Nominations for this award may be made by any SLX Team Member who has displayed consistency and excellence in practicing and sharing any of the below values at the org, whether it be for internal team members, clients, or vendors:
 - **Celebrate Authenticity:** We embrace uniqueness, speak our minds, have fun together, and welcome the good kinda weird.
 - **Create Opportunities for Others:** We provide a space to elevate all voices, support one another, celebrate wins, and strive to create fair and accessible opportunities for all.
 - **Nurture Inclusion:** We cultivate a culture of unity, acceptance, and belonging. We harness the power of our collective genius and experiences to thrive and RISE together.
 - **Shine Boldly:** We aren't afraid to think big, work hard, challenge ourselves, and seek growth. We exude excellence and achieve great things.
 - **Build and Grow Intentionally:** Everything we do, we do with care and intention. Whether it's building or improving, we make mindful decisions to create meaningful change.



- **Be of Service:** We help and uplift our community by making positive contributions, challenging injustice, and using our resources to support those in need.
- Nominations are made by way of a short description/story of how the SLX team member demonstrated living our SLX values. While broad stories are great, we also encourage providing a specific example(s), if possible. The details help us better understand the full scope!
- Stories must be related to demonstrating how the team member lives/practices/applies/shares our SLX Core Values, whether internally or externally.
- Self-nomination is encouraged and accepted, though self-nominations are limited to 3 entries per award month.

The collection of all nominations and votes occurs during the last week of each month. The announcement of the winner is made on the last Friday of the month (or at a date as determined), along with the Abhikhyā Awards, ACe Awards, and WizAwards (quarterly). The coordination of this award is handled by SalesLabX's Operations team.

III. Procedure

Submitting Nominations

The first week of the month, the Operations team will share the **L.O.V.E. Nominations Form** and **submission deadline** with the team via email and the in the "Announcements" Google chat space. Nominations can be submitted throughout the month until the submission deadline given.

Voting

Two days before the award date, the Operations team will share a Voting Form link via email and the "Announcements" Google chat space for team members to vote on their favorite SLX L.O.V.E. story.

Determining and Announcing the Winner

Once the voting period ends, the Voting Form will be closed to additional votes. The Head of Operations will reveal the winner during the L.O.V.E. Awards, usually combined with the last organization activity of the month.

The winner of the L.O.V.E Awards will have one (1) week to select a prize, up to \$200 in value (including tax and shipping fees) and, subject to the Head of Operations approval. The winner will submit their request through the **SLX Award Prize Selection Form**.

IV. Timeline and Checklist

When	What	Who
Month of award	Submit your nominations	Anyone who wants to participate
2 days before the awards	Vote for your favorite SLX L.O.V.E story	All
Award day	Winner is announced!	Head of Operations
Up to 1 week after the award	Winner submits their prize selection	Winner